

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-
0015, a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL
DISTRICT**

Monday, January 13, 2020

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on Monday, January 13, 2020 at the Central Office Board Room, 401 South Pine Street Valley, NE 68064-0378.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, and Foundation One Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeff Clauson: Present
Kelly Hinrichs: Present
Luke Janke: Present
Jamie Jorgensen: Present
Elizabeth Mayer: Present
Patrick McCarville: Present

1. Call to Order

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

President Kelly Hinrichs called the regular meeting to order at 7:00 p.m. Dr. Hinrichs noted the Open Meetings Act was posted in the Board Room for public review.

2. Public Communications and Correspondence

Sue McKie shared information on the DC West Schools Foundation.

3. Approval of Agenda

Motion to approve agenda as presented passed with a motion by Luke Janke and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

4. Administrative Reports

4.1. Superintendent's Report

4.2. Financial Report

5. Consent Agenda

Motion to approve Consent Agenda passed with a motion by Jeff Clauson and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

5.1. Approve Minutes

Regular Meeting Date: February 10, 2020

5.2. Approve Claims for Payment

5.3. Approve Financial Report

5.4. Approve Classified Staff

6. Old Business

6.1. Building and Grounds

Dr. Polonic discussed long-term maintenance and capital improvement planning.

7. New Business

7.1. Election of Officers

Superintendent Polonic conducted the election of the Board President and then assisted the President with the election of officers for Vice-President, Secretary, and Treasurer.

The following procedure was used for the elections per Board policy:

- Open nominations for the specific office
- Record nominations (no second necessary)
- Call for nominations
- Move, second, and vote to close nominations
- Cast paper ballot or vote for position
- If a tie, continue to cast votes until a majority vote is reached

7.1.1. Elect Board President

Dr. Poloncic opened nominations for Board President. Jeff Clauson was nominated.

Motion to close nominations for Board President passed with a motion by Patrick McCarville and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.2. Elect Vice President

Jeff Clauson opened nominations for Vice-President. Patrick McCarville was nominated.

Motion to close nominations for Vice President passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.3. Elect Treasurer

Jeff Clauson opened nominations for Treasurer. Elizabeth Mayer was nominated.

Motion to close nominations for Treasurer passed with a motion by Jamie Jorgensen and a second by Patrick McCarville.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.1.4. Appoint Board Secretary

Appoint Sabina Safford as Board Secretary.

Motion to appoint Sabina Safford as Board Secretary passed with a motion by Luke Janke and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.2. Appoint Members to Board Committees

Jeff Clauson conducted the appointment of Board members to committees. The following are the current committee appointments:

Buildings and Grounds: Committee of the Whole
American Civics: Liz Mayer, Luke Janke, Jamie Jorgensen
Negotiations: Jeff Clauson, Pat McCarville, Kelly Hinrichs
MABE Representative: needed

The Board requested including a representative on the DC West Schools Foundation be included as part of the committee appointments.

2020 Committee Appointments:

Buildings and Grounds: Committee of the Whole
American Civics: Liz Mayer, Luke Janke, Kelly Hinrichs
Negotiations: Jeff Clauson, Pat McCarville, Jamie Jorgensen
MABE Representative: Liz Mayer
DC West Schools Foundation Representative: Kelly Hinrichs

Motion to approve appointed Board members to committees passed with a motion by Luke Janke and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.3. Approve Douglas County Post-Gazette as the Official Newspaper for Publication

Recommendation to re-affirm the Douglas County Post-Gazette as the official newspaper for publication.

Motion to approve the Douglas County Post-Gazette as the official newspaper for publication passed with a motion by Jamie Jorgensen and a second by Elizabeth Mayer.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.4. Approve First Nebraska, Foundation One, and Mutual of Omaha as the Depository Banks

Recommendation to use First Nebraska, Foundation One, and Mutual of Omaha as the depository banks.

Motion to approve First Nebraska, Foundation One, and Mutual of Omaha as the depository banks passed with a motion by Kelly Hinrichs and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,
Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.5. Recognition of Dr. Melissa Poloncie as the District Representative for State and Federal Programs

As a part of the Superintendent responsibilities, Dr. Poloncie acts as the official representative of the school district when completing reports, applications, and other documents for Federal Programs, the Nebraska Department of Education, and Interlocal Agreements. As a result, the Board needs to document identification of the Superintendent as the district's representative.

Motion to recognize Dr. Melissa Poloncic as the District Representative for State and Federal Programs passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.6. Approve Interlocal Agreement with Black Hills Energy with Nebraska Joint Utilities Management Program (NJUMP)

NJUMP is an interlocal pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards (NASB). The district has saved by participating in the NJUMP program with Black Hills Energy. Recommendation to continue participating in the interlocal agreement.

Motion to approve DC West's continued participation in NJUMP passed with a motion by Patrick McCarville and a second by Jeff Clauson.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.7. Approve Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is a student information system used for student records, lunch, grades, attendance, etc. As a part of the cooperative, DC West has "buying power", access to professional development for staff and real time support by local personnel of the cooperative. Recommendation the Board approves continuation of the interlocal agreement.

Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Jeff Clauson and a second by Luke Janke.

Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea, Elizabeth Mayer: Yea, Patrick McCarville: Yea
Yea: 6, Nay: 0

7.8. Discussion of Staffing Needs for 2020-2021 School Year

DC West's administrative team has discussed the following needs for staffing in the 2020-2021 school year:

- Elementary Teaching positions, openings due to retirements and non-filled primary position
- 6th grade teacher due to the advancement of four sections of students from 5th grade
- Middle School intervention/enrichment
- Student support/ Counseling/ Behavioral Support/ Mental Health
- Health Paraprofessionals (2) in addition to VNA services

The Board gave their support of the proposed staffing.

8. Adjournment

Motion to adjourn meeting at 8:12 pm passed with a motion by Kelly Hinrichs and a second by Jamie Jorgensen.

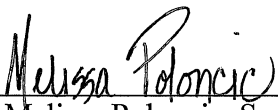
Jeff Clauson: Yea, Kelly Hinrichs: Yea, Luke Janke: Yea, Jamie Jorgensen: Yea,

Elizabeth Mayer: Yea, Patrick McCarville: Yea

Yea: 6, Nay: 0



Sabina Safford, Board Secretary



Dr. Melissa Poloncic, Superintendent